

"See Ya Later" Foundation Code of Conduct

The purpose of this *Code of Conduct* is to make sure that all staff and volunteers are contributing towards an encouraging, pleasant and safe atmosphere in which to volunteer and what behaviour is expected of them while volunteering for the SYL Foundation.

Be Considerate and Respectful

You are working with others as a team so please be considerate of how your actions or contributions affect others. Treat everyone with respect, patience, integrity, courtesy, and kindness. Everyone can make a valuable contribution to the activity. We may not always agree, but disagreement is no excuse for poor behaviour or poor manners. When needed, we suggest talking to the "See Ya Later" Director off-site or at a later date.

Value the Schedule and Follow the Plan

Volunteers are expected to be dependable by showing up on time and committing to the entire activity or scheduled task. Contact the Event Coordinator of any changes to your schedule. Volunteers are expected to know and follow the plan/tasks to your best ability.

Lead by Example

Volunteers are expected to demonstrate fairness, sportsmanship, fun, and encouragement. Our activities will be free from drugs, tobacco and alcohol products. Profanity, yelling, bullying, harassment or discrimination will not be tolerated or any discipline that frightens, threatens or humiliates children and/or youth.

Keep our Children Safe

The "See Ya Later" Foundation is committed to the safety and protection of children. As a volunteer working with children and/or youth, you must keep interactions appropriate. We must maintain physical, emotional and sexual boundaries and avoid situations where we are alone with children and/or youth or cannot be observed by others. We must eliminate isolation and one-on-one situations. For an example, make sure that you are not alone with a child when waiting for parents to pick them up. Please use appropriate touch including pats on the back or shoulder, side-hugs, handshakes and high fives and respect children's rights to not be touched in ways that make them feel uncomfortable. Ask permission to touch for necessary purposes. Please do not transport children alone in your vehicle. When staff and volunteers assist children to the restroom, please stand in the opened doorway, or encourage the buddy-system where two or more children are going together. Ensure when the child returns that they check back in with their group leader.

Staff and Volunteers are expected to report any suspicion of child abuse to the proper authorities. Cam
administration has those resources available.

My signature confirms that I have read this Code of Conduct and that I agree to follow these standards. I understand that any action inconsistent with this Code of Conduct may result in my

removal as a volunteer with children and/or you	h.	
Volunteer's Printed Name		
Volunteer's Signature	 Date	

The "See Ya Later" Foundation Board realizes that the success of our many events and activities is largely due to our amazing volunteers! We are truly grateful of your valuable time and talents given to our cause. We trust that you will be rewarded by your efforts in many ways. Thank you!

"See Ya Later" Foundation, Inc.

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